



JOB DESCRIPTION

MINISTER OF COMMUNITY LIFE

Job Classification: Full Time; Ministerial Exception

Date: March 2023

SUMMARY

The goal of this position is to provide spiritual leadership, pastoral care, and strategic vision to the Life Groups, Men's, and CYA (College Young Adults) Ministries at **Cityview Bible Church**. The ideal candidate will be biblically and theologically rooted; possess a shepherding heart; is highly relational; and will have a track record of developing, discipling, and deploying ministry leaders. The Minister of Community Life will have a passion for cultivating authentic, Gospel-centered communities, where people can nurture their love for Jesus and share their faith, while growing together towards Christlike maturity.

OUTCOMES AND RESULTS – SUCCESS IN THIS POSITION WILL RESULT IN:

Working in collaboration with the Cityview staff, volunteers, and key leaders to ensure that new and existing members are finding and fulfilling their purpose in the life of the church through our Groups, Men's, and Young Adults Ministries :

1. **COMMUNITY:** where everyone can find their place in a small group community, where they can do *Life Together* with others. This includes our: Life Groups; Men's Bible studies and Discipleship Groups; and our Young Adult fellowships and gatherings. (Rom. 12:9-18; Col. 3:12-14; Heb. 10:24-25).
2. **DISCIPLESHIP:** developing a clear pathway of discipleship, where people are: learning and applying God's Word; growing in community with others through regular times of study, fellowship, and prayer; encouraging one another to use their God-given gifts to serve and bless others; and building a missional culture, where we are equipping and resourcing our people to be more evangelistic (Acts 2:42-47; 1 Pet. 4:10-11; Eph. 4:15-16).
3. **MULTIPLICATION:** recruiting and developing ministry leaders; laying out a pipeline for ongoing training for new and experienced leaders; outlining a process where leaders are apprenticing potential leaders; and equipping and mobilizing members for outreach by providing a framework for onboarding people into spiritual community (Matt. 28:18-20).

PRIMARY RESPONSIBILITIES:

1. **Spiritual Leadership:** identify, recruit, train, and empower ministry leaders to serve, invest, and facilitate in the spiritual growth of our adult ministries through various large and small group environments, gatherings, and events.
2. **Biblical Teaching:** effectively communicate God's Word through various channels (i.e. up-front teaching, social media, and ministry events); develop studies and curriculum that reinforces the centrality of the Gospel and upholds the integrity of Scripture.
3. **Pastoral Care:** provide pastoral care and biblical counsel, and identify a team of gifted lay-leaders who can help carry the shepherding load.
4. **Strategic Vision:** cast vision and implement strategies for effective discipleship of new and experienced leaders in our small groups, men's, and young adult ministries; build a pipeline of volunteers and potential leaders; evaluate the effectiveness of ministries



and adjust strategies as necessary to ensure continued growth and impact; and train a team of leaders to facilitate in various Bible studies, teaching environments, and ministries within the church.

5. **Administrative Oversight:** provide strategic guidance in the planning and execution of weekly, monthly, and yearly ministry events; effective and timely communication with staff, volunteers, and ministry leaders; and developing a yearly ministry calendar and budget that reflects the church's overall vision and accomplishes the goals and objectives of each ministry.

PRIMARY ACTIVITIES:

1. **WEEKLY:** Identify, recruit, and train potential leaders; disciple and shepherd new and existing ministry leaders; implement opportunities to learn and grow through regular Bible studies, discipleship groups, and fellowship gatherings; and develop weekly small group curriculum for group leaders based on current sermon series.
2. **MONTHLY:** Provide ongoing opportunities for new and existing leaders to be further equipped and encouraged (monthly leader meetings and training events).
3. **YEARLY:** Plan strategic events for people to fellowship with one another; coordinate opportunities for people to engage and connect to the small group environments of the church; and work collaboratively with the staff and leaders for ministry planning.

REQUIRED KNOWLEDGE, ABILITIES, AND QUALIFICATIONS:

1. 5+ years of Groups and Young Adult Ministry experience on staff of 500+ members.
2. Proven ability to develop leaders and disciple leaders who disciple others.
3. Minimum of BA in Bible/Theology (or equivalent).
4. Strong communicator with the ability to teach truth and cast vision.
5. Experience training and leading teams of volunteer lay leaders.
6. Proven ability to connect relationally with a diverse group of people.
7. Willingness to be a team player and provide meaningful contributions.

EXPECTATIONS:

1. Agreement with the doctrinal statement, principles, and practices of Cityview.
2. Alignment with Cityview's mission, vision, and core values.
3. Willingness to submit to the leadership of the Elder Board of Cityview.
4. A growing personal relationship with Jesus Christ.
5. Commitment to being teachable, accountable, and missional.

COMPENSATION PACKAGE:

1. Salary commensurate with experience
2. Full family medical insurance
3. Personal dental and eye insurance
4. Monthly book allowance
5. Annual continuing education allowance